



St Monica Trust

Charitable Impact

Giving support for over 100 years

2023 Charitable Giving Coronation Fund

Please read these guidelines before applying to the Coronation Fund.

What does St Monica Trust want to fund?

In May, the country will be celebrating the Coronation of His Majesty The King and Her Majesty The Queen Consort over the weekend of Saturday 6th to Monday 8th May 2023. St Monica Trust is organising events for its residents in its villages and care homes and is pleased to be offering grants to enable older people in their local communities to hold their own celebrations.

The launch of our Coronation Fund will allow older people to celebrate this historic event across our region. This small grants programme offers grants of up to £500 to organisations and venues, enabling them to deliver an event that is inclusive of older people who can come together in celebration and community.

Details about the fund

While the main celebrations are over the May bank holiday weekend, we will support celebrations throughout the month. We would also particularly encourage applications for events that are part of [The Coronation Big Lunch](#) which is taking place on the Coronation Weekend.

The funding could help support a gathering in a village or church hall, or a celebration in a small independent cafe. Whatever you plan to do, we'd love to help you enable older people to join in this momentous occasion and grow community connections with their local community.

This might involve you making sure that your event is accessible and takes account of older people's needs. It might include an event that strengthens relationships between younger and older neighbours with intergenerational activities, or one that enables older people in your neighbourhood to celebrate in a way that work best for them, e.g. coffee morning, storytelling event, gallery of photos from previous historic events. Whatever you choose to do, older people must be at the heart of it, and we encourage applications where older people have designed or influenced the idea.

Who can apply?

The Coronation Fund is aimed at organisations and venues who wish to organise an event that supports us in building communities where older people flourish. Our aims are to enable older people to feel connected and where their contributions are valued.

Please see overleaf for the specific criteria for applications.

Criteria for the Coronation Fund

- It is a new event, held in the community, for the community.
- All events must connect with people over 50.
- Older people are at the heart of the plans, and have been consulted, designed or influenced the idea.
- It is an inclusive celebration event, giving older people the opportunity to participate in the Coronation celebrations.
- The event will take place in Bath and North East Somerset, Bristol, South Gloucestershire, and/or North Somerset.
- The event must be held in May 2023.

Eligible groups

- Registered charity
- Constituted group or club
- Not-for-profit company
- Community Interest Company
- Community venue, e.g. church/village hall
- Small private enterprise, e.g. independent café

Guidelines to making an application

Please make sure you have the relevant approval from any local council or landowner of the space you plan to use (e.g. if you plan a party in a local park, check whether you need to apply for a permit).

Ideas, information and resources related to holding a street party can be found here:

<https://www.streetparty.org.uk>

• **Please provide a detailed budget for the celebration event**

If your organisation holds significant financial reserves, you will need to make it clear why these reserves cannot be used to cover the cost of the event.

Provide a clear, concise and realistic budget.

Funding requests could be for things like:

- Room / gazebo hire
- Entertainment
- Staffing costs for the event
- Bunting / decorations
- Partyware e.g. tablecloths for a shared lunch
- Food/beverages (not alcohol)
- Litter pickers

Please note, we are unable to fund things like:

- Additional management costs
- Any profit-making / fundraising activities

Collaboration with Children's Scrapstore

St Monica Trust Coronation Fund recipients will have access to a temporary membership with Children's Scrapstore (www.childrensscrapstore.co.uk). It will give recipients temporary access to the members scrap warehouse at Children's Scrapstore which is full of useful low-cost creative resources such as large sheets of cardboard, fabric, ropes, netting and all sorts of weird and wonderful items you just can't get elsewhere. The suggested donation for a full shopping trolley of scrap materials is currently £18, half a trolley £9 and a basket £6. You will also get a discount on arts and craft materials in the art shop. Should you wish to get your resources from Children's Scrapstore then add the anticipated costs to your budget submission.

• A summary of the Coronation event

Please provide a brief but clear description of the event you would like to hold.

We want all older people to have the opportunity to participate in the Coronation celebrations. Please be aware that your event must:

- be a new event
- have older people at the heart of it and be inclusive
- be held by the end May 2023.

• What geographical area will the Coronation event cover?

Your event MUST be held within Bristol, North Somerset, South Gloucestershire, or Bath & North East Somerset. We cannot consider applications where the event is outside of these areas.

• How many older people will attend the Coronation event?

Please provide realistic figures and describe how they have been reached. We understand that you don't definitely know but think about these questions to help:

- How many older people do you think live in the area around your event?
- Will people be inviting their parents or grandparents?
- Will you be inviting any local older people's groups?

• How will the Coronation event have older people at its heart?

As a charity supporting older people, we can only fund events which focus on celebrations with older people at the heart of them. This could be an event that is specifically for older people in your community, or by ensuring your event is inclusive of older people's needs and enables them to engage at a level of their choosing.

• Please describe what legacy your Coronation event may have

Describe any legacy you hope will be created by the Coronation Event – how will this be followed up, e.g. new connections made, future events?

• Monitoring and evaluation

As part of the monitoring of the funds we give, we need to know how many older people (over the age of 50) attended your event. Successful applicants will be provided with a feedback form to help us learn what difference the funding made to the lives of older people and the legacy left.

Whatever you do, we'd love to receive some photographs of the event and any feedback from those who engaged or benefitted in some way. This could be written or audio/visual feedback. Please remember to always get the consent of those involved as we may like to celebrate your event through our website, social media etc.

- **Environmental impact**

You should consider the environmental impact of your project and try to reuse, reduce and recycle where possible. Please outline how you plan to minimise the environmental impact of your event.

Key information and timelines

Maximum award: £500

Closing date: Midnight on **Friday 31st March 2023**

Applicants will be notified of the outcome of their application on a rolling basis. We will be assessing applications weekly from the week commencing 15th March 2023.

How to apply

You can download an application form from the St Monica Trust website

www.stmonicastrust.org.uk/charitable-impact/charitable-giving or request one by emailing charitableimpact@stmonicastrust.org.uk or calling **0117 949 4003**.

You can submit via email to: charitableimpact@stmonicastrust.org.uk. Alternatively, you can post the form to: St Monica Trust, Charitable Impact, Cote Lane, Westbury-on-Trym, Bristol, BS9 3UN

Contact

If you have any questions regarding the Platinum Jubilee Fund, please contact us at charitableimpact@stmonicastrust.org.uk